

HAVANT BOROUGH COUNCIL  
PUBLIC SERVICE PLAZA  
CIVIC CENTRE ROAD  
HAVANT  
HAMPSHIRE P09 2AX



**Havant**  
BOROUGH COUNCIL

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## OVERVIEW AND SCRUTINY COMMITTEE AGENDA

**Membership:** Councillor Keast (Chairman)

Councillors Bowdell, Jenner, Kennett, Munday (Vice-Chairman), Raines, Richardson, Scannell, Seal, Stone, Tindall, Turner, Weeks and Wilson

**Meeting:** Overview and Scrutiny Committee

**Date:** Wednesday 24 August 2022

**Time:** 5.00 pm

**Venue:** Hurstwood Room, Public Service Plaza, Civic Centre Road, Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Kim Sawyer  
Chief Executive

16 August 2022

Contact Officer: Mark Gregory 02392 446232  
Email: [mark.gregory@easthants.gov.uk](mailto:mark.gregory@easthants.gov.uk)

**Can Councillors Please Submit Any Detailed Technical Questions On The Items Included In This Agenda To The Contact Officer By 12 Noon On Monday, 22 August 2022**

	Page
<b>1 Apologies for Absence</b>	
To receive any apologies for absence	
<b>2 Declarations of Interest</b>	
To receive any declarations of pecuniary interest.	
<b>3 Minutes of the Previous Meeting</b>	<b>1 - 4</b>

To receive the Minutes of the meeting held on 12 April 2022.

#### **4 Overview and Scrutiny Work Programme 2022/23**

**5 - 8**

Recommendations:

- (1) To approve the work programme attached as Appendix A
- (2) To appoint a task and finish group of at least three Councillors to review the future income and direction of the Meridian Centre following the outcome of the Council's bid for Levelling Up Fund (LUF). ("review project"). The Task and Finish Group not to commence the review project until the Council is advised of the outcome of its bid for the Levelling Up Fund;
- (3) To appoint Councillor Munday as Lead Member of the task and finish group ("the group") created at (2) above with the following duties:
  - (a) to be the visible lead of the group, driving forward the review project;
  - (b) to be responsible for the completion of a scoping plan for the review project in a format prescribed by the Democratic Services Team after consultation with the other members of the group;
  - (c) to Chair and organise informal meetings of the group and ensure that the review project is undertaken in an orderly fashion and completed in accordance with the scoping plan;
  - (d) to manage the review project and the other members of group;
  - (e) to ensure that all members of the group are given an opportunity to participate in the review project;
  - (f) to be the key point of liaison between the Cabinet Lead, officers, external witnesses and the group;
  - (g) to be responsible for collating evidence gathered by the group which supports the review project;
  - (h) to be active in undertaking independent research for the group and encourage other members of the group to undertake their own independent research to support the findings of the review project;
  - (i) to work with the relevant Cabinet Lead(s) and officers

assisting the Cabinet Lead to achieve a positive report;

- (j) to monitor the progress of the review and make regular verbal updates on the work of the group to the Overview and Scrutiny Committee;
- (k) to prepare and present a report on the findings of the group and a cover report in a format prescribed by the Democratic Services Team; and
- (l) to be responsible for forwarding copies of the agreed scoping plan, final and cover reports of the group and all supporting evidence/research to the Democratic Services Team at least seven working days before the final report is to be submitted to the Overview and Scrutiny Committee.

- 4 To note the potential projects not included in the work plan as set out in Appendix B

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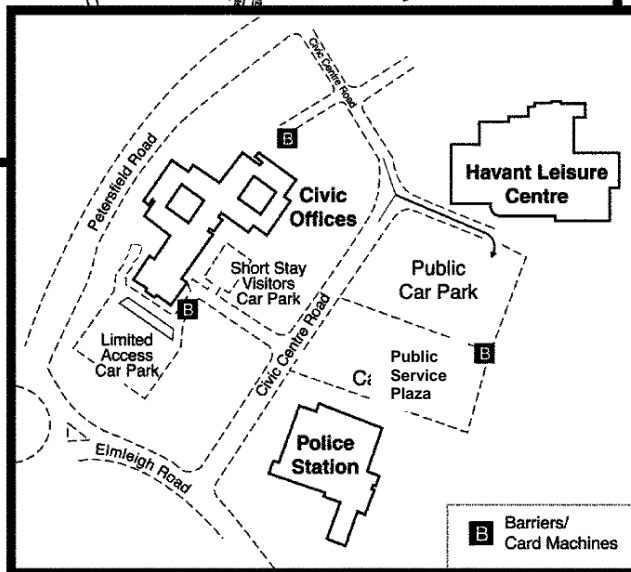
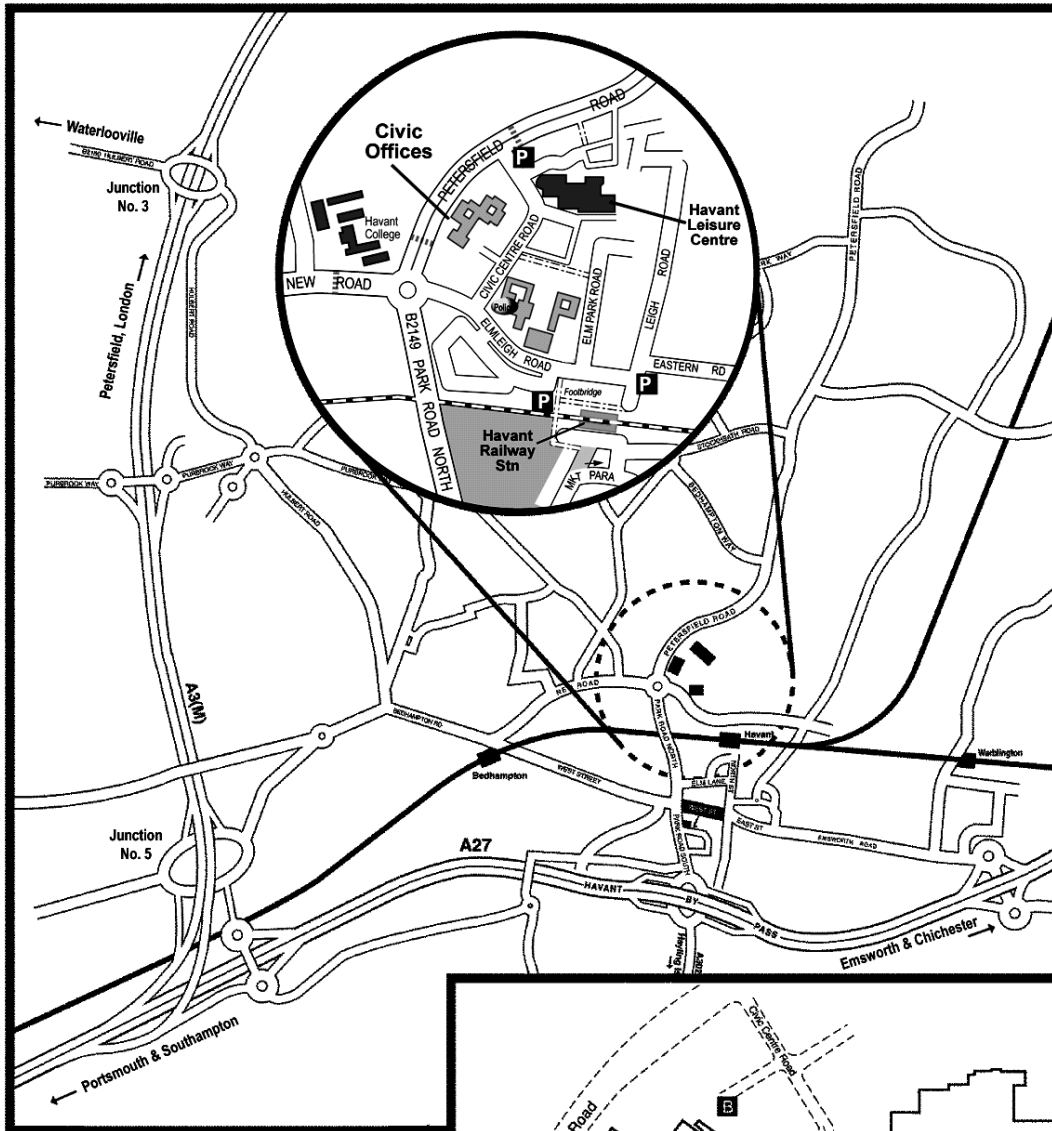
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